



C. Student’s Income Information to be Verified

- 1. TAX RETURN FILER – Important Note:** The instructions below apply to the student and spouse (if the student is married). Notify the financial aid office if the student or spouse filed separate IRS income tax returns for 2023 or had a change in marital status after December 31, 2023.

Instructions: Complete this section if the student and spouse filed or will file a 2023 IRS income tax return(s). As part of federal student aid eligibility, students, and spouses (as appropriate), will be required to consent and approve sharing and importing income and tax information from the IRS to the FAFSA form, even if the attempt to obtain or use such data is ineffective. In other words, if the student and spouse filed separate 2023 IRS income tax returns, both must provide consent and approval to share and import income and tax information from the IRS. In most cases, no further documentation is needed to verify 2023 income information that was transferred into the student’s FAFSA using income and tax information directly from the IRS.

If 2023 income tax return information for the student (or spouse, if applicable) was not available or could not be used, the student should provide the institution with a **2023 IRS Tax Return Transcript(s) or a signed copy of the 2023 income tax return and applicable schedules.**

A **2023 IRS Tax Return Transcript** may be obtained through:

- Get Transcript by MAIL – Go to www.irs.gov, under the Tools heading, click "Get a tax transcript." Click "Get Transcript by MAIL." Make sure to request the "IRS Tax Return Transcript" and **NOT** the "IRS Tax Account Transcript." The transcript is generally received within 10 business days from the IRS’s receipt of the online request.
- Get Transcript ONLINE – Go to www.irs.gov, under the Tools heading, click "Get a tax transcript." Click "Get Transcript ONLINE." Make sure to request the "IRS Tax Return Transcript" and **NOT** the "IRS Tax Account Transcript." To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text-enabled mobile phone (pay-as-you-go plans cannot be used) in the user’s name, and (3) specific financial account numbers (such as a credit card number or an account number for a home mortgage or auto loan). The transcript displays online upon successful completion of the IRS’s two-step authentication.
- Automated Telephone Request – 1-800-908-9946. Transcript is generally received within 10 business days from the IRS’s receipt of the telephone request.
- Paper Request Form – IRS Form 4506T-EZ or IRS Form 4506-T. The transcript is generally received within 10 business days from the IRS’s receipt of the paper request form.

If you and your spouse filed separate 2023 IRS income tax returns, **2023 IRS Tax Return Transcripts/Tax Returns** must be provided for both.

_____ Check here if a **2023 IRS Tax Return Transcript(s) or a signed copy of 2023 income tax return and applicable schedules** are provided.

_____ Check here if a **2023 IRS Tax Return Transcript(s) or a signed copy of 2023 income tax return and applicable schedules** will be provided later.

2. TAX RETURN NON-FILERS – The instructions and certifications below apply to the student and spouse (if the student is married.) Complete this section if the student and spouse will not file and are not required to file a 2023 income tax return with the IRS.

Check the box that applies:

- I, the student (and if married, my spouse) was not employed and had no income earned from work in 2023.
- The student (and if married, spouse) was employed in 2023 and has listed below the names of all employers, the amount earned from each employer in 2023, and whether an IRS W-2 form or an equivalent document is provided. [Provide copies of all 2023 IRS W-2 forms issued to the student (and if married, spouse) by their employers]. List every employer even if the employer did not issue an IRS W-2 form. *If more space is needed, provide a separate page with your name and ID number at the top.*

| Employer's Name | 2023 Amount Earned | IRS W-2 Provided? |
|--|--------------------|-------------------|
| <i>Suzy's Auto Body Shop (example)</i> | <i>\$2,000.00</i> | <i>Yes</i> |
| | | |
| | | |
| | | |

- The student (and if married, spouse) had other income and resources that support them for the 2023 tax year. [List each source of income in the table below]. *If more space is needed, provide a separate page with your name and ID number at the top.*

| Source of Income | Annual Amount in 2023 |
|----------------------------------|-----------------------|
| <i>Rental property (example)</i> | <i>\$4,500.00</i> |
| | |
| | |
| | |

Provide a signed and dated statement certifying that the individual has not filed and is not required to file a 2023 income tax return, as well as the sources of 2023 income earned from work and the amount of income from each source.

____ Check here if **confirmation of nonfiling** is provided.

____ Check here if **confirmation of nonfiling** will be provided later.

D. Identity Verification and Statement of Educational Purpose



You (the student) must appear in person at the Financial Aid Office of Gurnick Academy of Medical Arts to verify your identity by presenting a valid, unexpired government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the photo ID that is annotated with the date it was received and the name of the official authorized to collect your ID.

In addition, you must sign a Statement of Educational Purpose in the presence of the authorized school official stating that you will use your federal student financial assistance for educational purposes only while attending Gurnick Academy of Medical Arts during the 2025-2026 award year.

E. Certification and Signature

I certify that all of the information reported on this worksheet is complete and correct. If requested, I will provide additional information and documentation to complete verification.

WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.

Student's Name (Print)

Student's ID Number

Student's Signature (Required)

Date

Spouse's Signature (Optional)

Date



H. Notary's Certificate of Acknowledgment

State of _____ City/County of _____

on _____, before me, _____, personally
(Date) (Notary's First & Last Name)

appeared _____ and proved to me on the basis of
(Printed First & Last Name of Signer)

satisfactory evidence of identification _____ to be the above-named
(Type of government issued ID provided)

above-named person who signed the foregoing instrument.

WITNESS my hand and official seal _____
(seal) (Notary Signature)

My commission expires on _____
(Date)